



**Yellow Rose Chapter of the Texas Municipal Clerks Association
MINUTES
Thursday, October 3, 2024**

The Yellow Rose Chapter of the Texas Municipal Clerks Association convened their meeting on Thursday, October 3, 2024, hosted by the City of Balch Springs, at Balch Springs City Hall. The meeting was made available for in-person attendance.

Attendees:

Cindy Gross, Balch Springs
Lisandra Leal, Burleson
Monica Solko, Burleson
Cynthia Chapman, Cleburne
Ivy Peterson, Cleburne
Alicia Thomas, DeSoto
Mona Lisa Galicia, Grand Prairie
Cynthia Olguin, Hutchins
Bobbie Jo Taylor, Kennedale
Jennifer Avila, Lancaster

Karen Ballesteros, Mansfield
Susana Marin, Mansfield
Erin Zaidle, Palmer
Sara Egan, Seagoville
Callie Green, Venus
Melissa Westen, Venus
Jami Bonner, Waxahachie
Amber Villarreal, Waxahachie
Josie Guzman, Wilmer
Mayra Ortiz, Wilmer

I. Welcome and Introductions by Cynthia Olguin, Yellow Rose Chapter President at 12:00 pm

President Olguin welcomed the attendees and thanked the City of Balch Springs for hosting the October meeting.

II. Program – TABC Representative Shawn Smith

TABC Representative Shawn Smith gave an informative presentation to those in attendance regarding the issuance of TABC licenses and permits in local government.

III. Business Meeting

- a. Consider approving the August 7, 2024, meeting minutes

Secretary Taylor presented the minutes for consideration. Callie Green of Venus requested a correction be made to the spelling of Melissa Westen's name, no other discussion or questions were made. A motion to approve with the correction to the



spelling of Melissa Westen's name was made by Susana Marin of Mansfield, and seconded by Lisandra Leal of Burleson.

The motion carried unanimously.

- b.** Consider approving financial report for the period ending September 30, 2024

Secretary Taylor presented the financial reports through the ending of September 30, 2024. Susana Marin of Mansfield made a motion to accept the financial reports as presented. Karen Ballesteros of Mansfield seconded the motion. The finance reports were approved unanimously.

- c.** Presentation by the Nominating Committee and consider appointing members to the Chapter committees for the FY25 & FY26 term

Susana Marin of Burleson presented a listing (attached) of persons being nominated by the Nominating Committee to serve terms for FY 25 and FY26. Bobbie Jo Taylor of Kennedale motioned to approve the listing as presented. Mona Lisa Galicia of Grand Prairie seconded the motion. The appointments were confirmed unanimously by the Chapter.

- d.** Presentation by the Scholarship Committee for the Year 2025 Yellow Rose Scholarships

Callie Green of Venus and Jamie Bonner of Waxahachie presented Scholarships on behalf of the Scholarship Committee. Holly Russell of Keene was awarded the Founders Scholarship and Lisandra Leal of Burleson was awarded the Yellow Rose Memorial Scholarship.

- e.** Set Chapter meeting schedule for the year 2025

The Chapter agreed to set the following schedule for the 2025 Calendar Year.

February – City of Palmer

April – City of Waxahachie

June – City of Mansfield

August – City of Grand Prairie

October – City of Venus

December – City of Hutchins

- f. Consider approving purchase of silent auction items to raise funds for the 2027 IIMC Conference being held in Fort Worth

The Chapter discussed items to be purchased on behalf of the Chapter to raise funds for the 2027 IIMC Conference being held in Fort Worth. No action was taken at this time.

- g. Committee Updates

No updates were presented.

IV. Announcements

- a. Upcoming 2024 Chapter Meetings
 - Thursday, December 5th, City of DeSoto
- b. Upcoming Events
 - TML Conference October 9th – 11th – Houston
TMCA Sponsored Sessions
“Unveiling the Dynamics of Election Services & Contracts” will be held on Wednesday, October 9, from 3:30 - 4:45 pm.

“Guiding Lights: Navigating Ethical Leadership in a Complex World” will be held on Thursday, October 10, from 9:15 - 10:30 am.

V. Adjournment

Bobbie Jo Taylor of Kennedale motioned to adjourn the meeting at 1:19 p.m. Alicia Thomas of DeSoto seconded the motion. There being no further business the meeting was adjourned.



Cynthia Olguin, President

ATTEST:


Bobbie Jo Taylor, Secretary



Nominating Committee	Budget Committee
Susana Marin	Caryn Stevens
Monica Solko	Chiquita Taylor
Mona Lisa Galicia	Amber Villarreal
Cindy Gross (ex officio)	Bobby Jo Taylor

Audit Committee	Membership Committee
Jami Bonner	Bobby Jo Taylor
Belinda Berg	Alicia Thomas
Callie Green	Mona Lisa Galicia
Bethany Prewitt	Sumer Coulston
Cynthia Olguin	Jennifer Avila

Clerk of the Year Committee	Technology/Communications Committee
Amanda Campos	Lisandra Leal
Ivy Peterson	Keera Seiger
Amber Villarreal	Chiquita Taylor
Keera Seiger	Karen Ballesteros



Scholarship Committee	Bylaws Review Committee
Cindy Gross	President
Monica Solko	Vice President
Lisandra Leal	Secretary
Jami Bonner	Treasurer
Stephanie Renteria	Historian

Holiday Committee	Legislative Committee
Jennifer Avila	Mayra Rios
Karen Ballesteros	Susana Marin
Summer Coulston	Holly Russell
Keera Seiger	Stephanie Renteria
Alicia Thomas	Ivy Peterson
Stephanie Renteria	Cynthia Olguin
Monica Solko	